

Notice of Environment and Place Overview and Scrutiny Committee



Date: Wednesday, 11 October 2023 at 6.00 pm

Venue: Committee Room, First Floor, BCP Civic Centre Annex, St Stephen's Rd, Bournemouth BH2 6LL

Membership:

Chairman:

Cllr C Rigby

Vice Chairman:

Cllr R Herrett

Cllr C Adams

Cllr J Bagwell

Cllr J Clements

Cllr D d'Orton-Gibson

Cllr J Martin

Cllr S McCormack

Cllr S Moore

Cllr L Northover

Cllr Dr F Rice

All Members of the Environment and Place Overview and Scrutiny Committee are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MIId=5787>

If you would like any further information on the items to be considered at the meeting please contact: or email

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email press.office@bcpCouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpCouncil.gov.uk

GRAHAM FARRANT
CHIEF EXECUTIVE

3 October 2023

**DEBATE
NOT HATE**



Available online and
on the Mod.gov app



Maintaining and promoting high standards of conduct

Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer
(susan.zeiss@bcpcouncil.gov.uk)

Selflessness

Councillors should act solely in terms of the public interest

Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

AGENDA

Items to be considered while the meeting is open to the public

1. Apologies

To receive any apologies for absence from Councillors.

2. Substitute Members

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

3. Declarations of Interests

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

4. Confirmation of Minutes

To confirm and sign as a correct record the minutes of the Meeting held on 19 July 2023.

1 - 6

5. Public Issues

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpccouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of public questions is mid-day 3 clear working days before the meeting.

The deadline for the submission of a statement is midday the working day before the meeting.

The deadline for the submission of a petition is 10 working days before the meeting.

ITEMS OF BUSINESS

6. FCERM Service Progress

Request from Chairman to report on the progress of the FCERM service since Cabinet approved (Sept 21) the re-structure of the service to meet aspirations of growing a regional delivery model.

7 - 12

7. BCP Green Spaces Play and Wheeled Play Strategy development

13 - 32

To provide Environment and Place Overview & Scrutiny Committee with a presentation on the progress to develop a BCP Greenspaces Play & Wheeled Play Strategy

BCP Council does not currently have a strategy in place for play and as such does not have any tangible foundation from which to support the development and provision of play opportunities. The Council's fixed play assets are ageing and in decline. Given the financial context the Council is facing it is vital that data and evidence captured as part of the strategy development is used to support future decisions in terms of play location, investment and maintenance.

The Council is committed to the development of the strategy recognising the importance of play to the physical, social and psychological wellbeing of children and young people living and visiting the conurbation. The strategy will set out:

- A vision for play
- A design standard
- An evidence base of current provision

8. Forward Plan

33 - 70

The Corporate and Community Overview and Scrutiny Committee is asked to consider and identify work priorities for its next meeting pending a wider review of its forward plan at a future meeting.

9. Future Meeting Dates

The Committee are asked to note the dates for future meetings as follows:

- 6 December 2023
- 28 February 2024

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
PLACE OVERVIEW AND SCRUTINY COMMITTEE

Minutes of the Meeting held on 19 July 2023 at 6.00 pm

Present:-

Cllr C Rigby – Chairman

Cllr R Herrett – Vice-Chairman

Present: Cllr C Adams, Cllr D d'Orton-Gibson, Cllr J Martin, Cllr S Moore,
Cllr L Northover, Cllr Dr F Rice, Cllr A Chapmanlaw (In place of Cllr J
Clements) and Cllr L Dedman (In place of Cllr S McCormack)

Also in
attendance:

10. Apologies

Apologies were received from Cllr J Clements and S McCormack

11. Substitute Members

Cllr A Chapmanlaw substituted for Cllr J Clements and Cllr L Dedman
substituted for Cllr S McCormack

12. Declarations of Interests

There were no declarations of interest made on this occasion.

13. Confirmation of Minutes

The minutes of the meeting held on 31 May were approved as a correct
record subject to the inclusion of the public statement received.

14. Public Issues

There were no public issues on this occasion.

15. Families in Bed and Breakfast/Hotels

The Portfolio Holder for Homes and Regulation introduced a report, a copy
of which had been circulated to each Member and a copy of which appears
as Appendix 'A' to these minutes in the Minute Book. The Director of
Housing and Communities also provided key information to the Committee
on the key issues within the report. The Head of Strategic Housing &
Partnerships also responded to issues raised by the Committee.

The Committee was advised that the report was intended to raise
awareness of the challenges relating to family homelessness and the
direction of travel that the council and its partners are taking to tackle this. A

detailed action plan was due to follow and would be approved and overseen by the Homelessness Reduction Board. Further developments could be reported to future Committee meetings. The report outlined the current position on family homelessness demand, focusing on those placed in to Bed and Breakfast/Hotel accommodation. The Committee was advised of the programmes currently underway to respond to the demand and examine future demand to establish additional requirements. The significant challenge of homelessness demand was the top priority for the Housing service and the BCP Homelessness Partnership.

The Committee discussed a number of points including:

- Initiatives to address the impact of reforms in the private rented sector. There was a Private Rented Sector Homelessness action group looking at increasing access to the private rented sector and supporting landlords. This was led by a private sector local landlord and includes landlords and letting agents.
- People moving from temporary accommodation. How people moved on from temporary accommodation: The number of social housing lets offered to homeless families had been increased. This had an impact on the number of lets available for others in housing need and would mean people remaining on the waiting list for longer.
- People in temporary accommodation who the Council had lost contact with. These were more likely to be couples and singles and would often be people moving from the area or making different housing choices.
- Projected homelessness and how this looked going forward. Projections were based on the past 12 months experiences but it was difficult to project.
- The Landlord Forum would be looking at potential changes in the private rental sector but it was thought that rental reforms may give rise to further landlords leaving the market.
- Concern about the increased demand on the service and the effect on staff. The service was no longer dependent on agency staff and an apprenticeship programme had been developed. Staff were receiving additional training. Staff were dealing with more complex issues and are providing support around trauma and care and ensuring they have the time to be supported. The Chief Operations Officer noted their thanks to the staff within housing services.
- That the single people listed as homeless a number were likely to be pensioners who would struggle to find housing. A number of the single people would have additional needs, and some may be provided in supported housing settings. Remains challenging for both families and single people.
- Concern was raised regarding the ability of families in B&B/Hotel accommodation to have access to cooking facilities. This was a recognised issue and the Access to Food Partnership was taking action to specifically support these families.
- What is assessed as the standard and facilities for temporary accommodation. There was only a limited number of proprietors willing to offer temporary accommodation. Hotels needed to sign up to a set of

service standards and these were checked by the service on an 8-weekly basis.

- Concerns were raised regarding safeguarding of families in temporary accommodation. Single people and families were placed in separate accommodation. Accommodation was not block booked for temporary housing and there were a number of providers who catered better for families.
- In response to a question, it was confirmed that the majority of accommodation provided en-suite facilities for families.
- Needs of children varied in accordance with the age of a child. There were no national standards. The Council tried to ensure that younger children had access to a bath within the accommodation. A service manager was responsible for checking accommodation to ensure it was suitable.
- It was noted that sometimes the facilities would not be suitable and there was a challenge to ensure all families were housed appropriately but the team would do all it could to ensure families' needs were met.
- It was noted that at present there had not been any landlords forthcoming to offer winter lets but it was something which the service would explore further.
- The demand for 120 units every year and how this would be met.
- Plans for social housing, as opposed to affordable housing in private developments. Council house building was a huge priority for the administration. However, it was going to be challenging – there was a need to take a holistic approach to housing, there was a need to get every aspect correct. The CNAS programme was really driving this. The demand was for social housing but also key worker housing and owner occupier housing.
- The Economic Development Team- It was noted that they did not focus on housing need and were not involved in house building.
- Local Plan and a focus on reducing homelessness. The Housing Needs Assessment looking at needs across the
- Issues were raised regarding the mix of housing types and whether there was an evidence based to show that building of any types of housing reduced the rising levels of homelessness. Able to get more housing if focussed on affordable rents capped at the local housing allowance rate preferable to social housing.

It was highlighted that if people were faced with homelessness the best way to get in touch was through bcphousingadvice@bcpcouncil.gov.uk and that there was a duty team available for emergency situations. However, people were asked to come forward as soon as they were aware of a potential issue.

The Portfolio Holder was asked to provide an update to the Committee on the work with central government on this issue in 9-12 months-time.

Councillors were advised that they were welcome to visit with the outreach team.

The Chairman thanked the Officers and Portfolio Holder and advised that they looked forward to hearing more in future.

16. Planning Reforms

The Interim Planning Policy Manager presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'B' to these minutes in the Minute Book. The Committee was advised that the Government's planning reforms are set out in Levelling Up and Regeneration Bill that is currently proceeding through the House of Lords, with publication expected in late 2023. The Council responded positively to the government consultation on the proposals in early 2023. Whilst the Bill continued to be amended the implications for the Local Plan were unclear. Promised quick changes to the NPPF had yet to materialise and this uncertainty over national policy on housing targets and Green Belt may cause delays to progress with the Local Plan.

One area that the emerging Local Plan could address was ensuring new development contributed to meeting the climate change target of net zero carbon by 2050. The government's Future Homes Standard is due to be implemented in 2025 and will require homes to be built to reduce carbon emissions by 75-80%. The emerging local plan was expected to be adopted by 2025 and its timing would align with this new approach. There was also the opportunity to aspire to higher targets, a key objective of the emerging local plan was to achieve carbon neutrality ahead of 2050.

This report focused on the main aspects of emerging policy to ensure that new building address climate change. This report includes discussion on energy efficiency, carbon reduction, water efficiency, sustainable construction and green infrastructure/urban greening.

A number of issues were raised in the ensuing discussion, including:

- Whether there were further small requirements which could be built into the local plan which could have a significant impact on future development and help to ensure carbon neutrality.
- The problem of putting rainwater into a foul water sewer, requiring all developments to put additional drainage which could lead to a surface water drainage system which could alleviate pressure on the sewage system. There was a concern raised regarding ensuring viability for smaller developers.
- The focus on sustainable communities, which could potentially lead to overwhelming the population in certain areas and ensuring that all areas were sustainable. Initially workshops focused on the most sustainable areas, but this was now being developed to see how all areas can become more sustainable.
- Data mapping allowed the service to visualise the impact of the policy on different areas and it would be useful if other service areas were able to use it to provide data to project. It was noted that additional population helped to maintain shops, schools and community facilities.

- Focus needed to be on town centres for developments as most of the facilities were already there. However other areas were identified for local opportunities.
- Greener building methods should be encouraged. The 10 percent renewal energy proposals seemed on the low side particularly if being incorporated into new builds. Everything possible was being done to encourage housing which did not leak energy.
- Transport decarbonisation – There was conflict with employment sites which did not fit in with the sustainable community areas with limited bus provision. It was noted that government guidance was decarbonising. Good sites within urban area but need to have large employment sites and need to look at how these areas can become more sustainable.
- Climate Earth previously wrote to all Councils stating local plans needed to be in keeping with achieving net zero by 2050. The ambition was to try to achieve carbon neutral status by 2050 but there was a limited amount that could be done solely with the Local Plan. It was suggested that it would be helpful to see this communication from Climate Earth.
- Community facilities - Due to demographic changes there was some viability concerns for schools. GP surgeries were funded in line with the number of patients, but these were within the private sector and not much could be done from the Local Plan
- Car charging points – lots of houses and new developments didn't have space for a car.
- Duty to co-operate – If local authorities were defining their own housing need this would not be possible. However the government was considering alignment policies and would need to consider this with the new NPPF.
- Water efficiency – A surface water mapper previously looked at tidal and fluvial but was now also looking at the impact of surface water flooding. Areas for flood water storage were being considered.
- Biodiversity net gain policy. The threshold which has been set was now very low. It was explained that all developments would be asked to include something. The Guidance note on this had recently been completed but would need to be signed off through the Chief Operations Officer and Portfolio Holder. The Committee requested that a final draft be shared with the Committee prior to finalisation.

Chair asked the Committee members to consider whether they could identify a couple of areas which the Committee could focus on and where the committee may be able to add value to the development of the Local Plan as it moved forward. Members were asked to consider this and contact the chairman with any suggestions.

17. Work Plan

The Chair introduced a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'C' to these minutes in the Minute Book. The Chair mentioned the changes which were likely to

take place to the Overview and Scrutiny Structure and the progress being made on this. It was noted that due to this and engaging with support offered by the Local Government Association it had not yet been possible to arrange a work planning workshop. Due to this the Committee was asked to delegate work planning for the next meeting to the Chair and Vice-Chair in consultation with Officers.

The Chairman noted that there were two items on the Committee's work plan on the FCERM and the Play strategy which would be good to bring to the next meeting of the Committee.

RESOLVED that the Chair and Vice-Chair agree priorities for the next meeting of the Committee prior to a work planning workshop to set future priorities.

18. Future Meeting Dates

The dates for future meetings were noted as follows:

Wednesday 11 October 2023
Wednesday 6 December 2023
Wednesday 28 February 2024

The meeting ended at 7.59 pm

CHAIRMAN

PLACE OVERVIEW AND SCRUTINY COMMITTEE



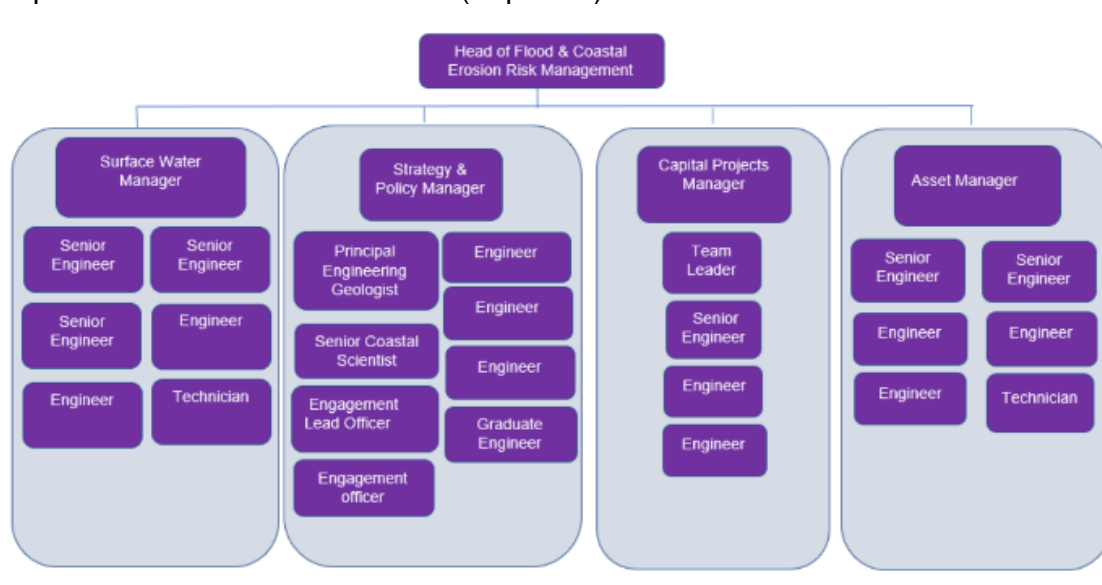
Report subject	FCERM Service Progress
Meeting date	11 October 2023
Status	Public Report
Executive summary	Request from Chairman to report on the progress of the FCERM service since Cabinet approved (Sept 21) the re-structure of the service to meet aspirations of growing a regional delivery model
Recommendations	This paper was requested by the O&S Chair for update and information only.
Reason for recommendations	To update on the growth of the FCERM Service

Portfolio Holder(s):	Councillor Andy Hadley – Portfolio Holder for Climate Response, Environment and Energy
Corporate Director	Jess Gibbons – Chief Operations Officer
Report Authors	Matt Hosey – Head of FCERM
Wards	Council-wide
Classification	Update or Information

Background

In September 2021, Cabinet agreed for the re-structuring of the Flood & Coastal Erosion Risk Management (FCERM) service to allow growth in line with needs for the FCERM capital programme, aspirations for climate resilience and expertise sharing across the South-West region. Proposals were set out against the expectation that growth could be enabled at no additional cost to the Council due to the ability to secure central government grant in aid. This was also in response to a Dorset Council political decision that a regional Shared Service was not their preference. Cancelling existing arrangements removed all Dorset staff from an established joint line management structure, resulting in the need for the proposed changes.

The proposed FCERM service structure (Sep 2021):

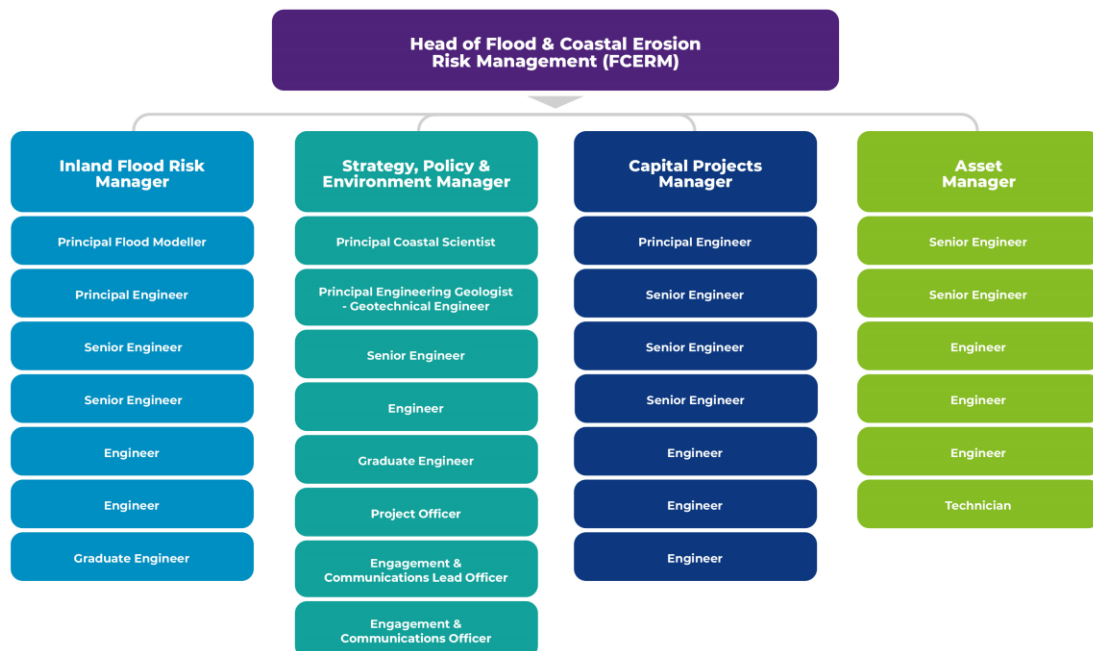


After Cabinet approval, the relevant Job Descriptions and Evaluations were rapidly delivered and vacancies advertised for recruitment. It was evident that the vision for sharing services across the South-West and willingness to work with partner authorities was very attractive to potential candidates and recruitment has been very successful, with very high calibre staff joining the organisation. This included filling 3 manager roles as well as Principal roles for specialist activities with candidates transferring from Technical Director positions at external

consultancies. The growth has enabled a specialist skills focus through the different teams and ability to significantly reduce consultancy dependency as well as increasing capability to provide support to neighbouring authorities. In all, 14 new posts have been recruited to since Cabinet approval two years ago.

The Environment Agency (EA) have the strategic overview, on behalf of Defra, for all national FCERM delivery. They had previously lobbied BCP legacy authorities, and others in the South-West, to look at joint working models to improve delivery, thus helping the EA to deliver on national targets for 'Households protected from flooding or erosion' – referred to as Outcome Measures, or OMs. They cited the success of other such arrangements, in particular the Eastern Solent Coastal Partnership, now known as Coastal Partners (<https://coastalpartners.org.uk/>) which is a shared service across 5 authorities. The Cabinet approval and consequent growth has transformed the capabilities of the service and feedback from Regional Senior EA colleagues is extremely positive.

The current FCERM service structure (Sep 2023) is shown below:



Over the last couple of years there have been minor changes to role needs and levels in line with the evolving business plan, but the current structure mirrors very well the proposed structure from Sep 2021. As set out, this has not resulted in an increased budget as Staff recharges have grown in proportion to the recruitment, in fact income targets have been exceeded since.

It should also be noted that with the growth in specialisms, the service has been able to reach out to other BCP services and has provided support in a number of ways to reduce costs to other departments (as this has been delivered at no cost to them, where not re-chargeable). This will have either created savings due to reduction of consultancy support, or enabled a higher level of service where the functions were not previously delivered. Good examples include:

Planning:

- Project managed the Strategic Flood Risk Assessment to support the Local Plan
- Flood risk advice for minor planning apps
- Geotechnical advice on planning apps in the Coastal zone.

Seafront:

- Expert advice and opinion on cliff stability and potential impacts on the numerous seafront assets, including leading on two LUF project elements
- Engineering advice on the various Pier structures.

Environment:

- Project management of engineering construction (Baiter Sluice).

Drone surveys:

- Building control / dangerous buildings
- Highways surveys
- Incident Response (Poole Harbour Oil Spill).

Key BCP Funding / Projects (most of which have more detail here, <https://twobays.net/>):

- Poole Bay Beach Management Scheme (£36m FDGiA)
- Poole Bridge to Hunger Hill (£320k Local Levy for business case, £12.5m FDGiA for design & construction)
- Christchurch Bay & Harbour FCERM Strategy (£525k FDGiA)
- Durlston to Hurst Sediment Resource Management Programme (£750k FDGiA)
- BCP wide Cliff Management Strategy (£304k Local Levy)
- Dorset Coastal Asset Management System (£230k Local Levy)
- BCP Inland Flood Asset Management System (£100k Local Levy)
- Holes Bay Saltmarsh Regeneration feasibility (£60k Local Levy)
- Hamworthy Seawall upgrade (£320k Levelling Up Funding)
- East Cliff Stabilisation investigations (£110k Levelling Up Funding)

BCP are supporting and working collaboratively with numerous authorities across the South-West including:

- Dorset Council
- East Devon District Council
- Exeter City Council

- Teignbridge District Council (on behalf of South West Coastal Monitoring and South West Coastal Group)
- Torridge District Council (on behalf of South West SMP Groups)
- North Somerset District Council
- Environment Agency
- New Forest District Council

Options Appraisal

1. N/A

Summary of financial implications

2. Growth has been at no net cost to the Council, with income achieved against a proportionate growth in Capital funding through successful bids for Flood Defence Grant in Aid (FDGiA) or Local Levy. Our forward financial programme is very healthy and we have the potential to expand this across neighbouring authorities through a shared service approach.

Summary of legal implications

3. To date we have entered into co-operation and collaboration agreements with Dorset Council and the Environment Agency. Separate 'Supply of Services' Agreements have been prepared for other bespoke projects with external partners. With the increasing interest, we have been proposing the potential for a shared service approach (which would be subject to Cabinet approvals) in the future. This would also need insurance (liability) implications to be investigated.

Summary of human resources implications

4. As shown in the update report, the service growth has attracted specialist skills from the FCERM sector and a foundation for the growth of younger staff members.

Summary of sustainability impact

5. The FCERM service growth has hugely increased our ability as a council to make our communities more resilient to climate change. The team's ethos is very focused on sustainability ranging from how we design our projects and materials used (including recycling wherever possible), to delivering projects whose sole focus is sustainability e.g. Holes Bay Saltmarsh Regeneration – being delivered to reinstate this very important habitat.

Summary of public health implications

6. There is a lot of evidence linking mental health to flood risk. Our increased ability to mitigate flood risks should have a positive impact on mental health. The amenity spaces created by FCERM projects (e.g. our beach) are known to have very positive impacts (see links in appendices)

Summary of equality implications

7. N/A

Summary of risk assessment

8. N/A

Background papers

9. *Cabinet decision details: Flood and Coastal Erosion Risk Management Service structure.* Available at:
<https://democracy.bcpccouncil.gov.uk/ieDecisionDetails.aspx?Id=435>

Appendices

[Green and blue spaces - mental health benefits of being outdoors - Health Research Authority \(hra.nhs.uk\)](https://www.healthresearchauthority.org.uk/our-research/our-research-projects/green-and-blue-spaces-mental-health-benefits-of-being-outdoors)

[Flooding and health: assessment and management of public mental health - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/research-data-and-analysis/publications/flooding-and-health-assessment-and-management-of-public-mental-health)

PLACE OVERVIEW AND SCRUTINY COMMITTEE



Report subject	BCP Green Spaces Play and Wheeled Play Strategy development
Meeting date	11 October 2023
Status	Public Report
Executive summary	<p>To provide Place Overview & Scrutiny Committee with a presentation on the progress to develop a BCP Greenspaces Play & Wheeled Play Strategy</p> <p>BCP Council does not currently have a strategy in place for play and as such does not have any tangible foundation from which to support the development and provision of play opportunities. The Council's fixed play assets are ageing and in decline. Given the financial context the Council is facing it is vital that data and evidence captured as part of the strategy development is used to support future decisions in terms of play location, investment and maintenance.</p> <p>The Council is committed to the development of the strategy recognising the importance of play to the physical, social and psychological wellbeing of children and young people living and visiting the conurbation. The strategy will set out:</p> <ul style="list-style-type: none"> • A vision for play • A design standard • An evidence base of current provision
Recommendations	<p>It is RECOMMENDED that:</p> <p>Place Overview and Scrutiny committee support the development of a BCP Green Spaces Play and Wheeled Play Strategy.</p>
Reason for recommendations	No current strategy or policy exists, with existing assets in a growing condition of decline due to age. The strategy will enable the development of a conurbation wide needs assessment and evidence base to identify key areas to prioritise improvement, type of facilities required to support demographic need and shape longer term investment ambitions.

Portfolio Holder(s):	Andy Hadley, Portfolio Holder for Environment.
Corporate Director	Jess Gibbons, Chief Operations officer
Report Authors	Martin Whitchurch, Strategic Lead for Greenspace and Conservation
Wards	Council-wide
Classification	For Recommendation

Background

1. BCP Council does not currently have a strategy in place for play and as such does not have any tangible foundation from which to support the development and provision of play opportunities.
2. BCP Council manage approximately 180 play and wheeled facilities on green spaces on Council land.
3. Play areas are expensive to maintain and replace, with a typical lifespan of around 10-20 years, depending on style and materials.
4. In recent safety inspections, over 50% of our current facilities have medium to high-risk faults on equipment. Typical revenue funding is c £2,000 per site and is inadequate to cover the scale of costs required to remedy these faults.
5. The presentation to Place Overview and Scrutiny committee outlines the strategy development including legacy funding, maintenance arrangements and requirements, costs of the service and an overview of capital funding required. It then details how the strategy will be developed over the next 9-12 months, with the following draft structure to be discussed:
 - a. Strategy – vision, national and local context, current provision and aims
 - b. Design Guide – standards and requirements for the quality of play and wheeled facilities, future maintenance and robustness of provision.
 - c. Summary of Evidence base
 - i. Matrix for priority investment
 - ii. Annual inspection reports
 - iii. 2023 site Audits
 - d. Action plan – using the evidence base to inform actions
 - e. Appendices
 - i. 2022/23 consultation report
 - ii. EIA
 - iii. Spatial mapping
 - iv. Financial summary of revenue costs

- v. Funding opportunities
 - vi. Strategic and neighbourhood CIL
 - vii. External funding
6. This strategy will also include wheeled play, such as bmx, skate and related facilities.

Options Appraisal

7. Officers to work alongside a O&S members to develop the strategy and related documents.

Summary of financial implications

8. The Strategy will provide a review of financial implications, both of existing and likely future revenue costs, and opportunities for capital funding.

Summary of legal implications

9. None identified at this time.

Summary of human resources implications

10. None identified at this time.

Summary of sustainability impact

11. The strategy will include the approach to sustainability within play design, standards, supply, surfacing and installation.

Summary of public health implications

12. Play is a right stated within the UN convention of human rights and is a key way to keep young people healthy and active. Our play and wheeled facilities should promote and stimulate people of all ages to be healthy and active.
13. The strategy will seek to establish multiple ways for people of all ages to engage with play for the

Summary of equality implications

14. An EIA is yet to be written and will be part of the strategy. This will consider and include play for all ages and how to make space for girls in play and wheeled spaces.

Summary of risk assessment

15. To be developed and written as the strategy is formed.

Background papers

N/a

Appendices

N/a

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BCP Green Spaces Play and Wheeled Strategy

Place Overview & Scrutiny Committee

11th October 2023

Martin Whitchurch, Strategic Lead Greenspace and Conservation

Rebecca Whelan-Edmonds, Project Manager

Agenda

- Summary of provision
- Historic investment and budget position
- Typical investment costs
- Developing a play strategy
 - Work so far
 - Work to deliver
- Timeline and resourcing



Play Provision in BCP

- 60 play areas in Bournemouth
- 15 play areas in Christchurch
- 44 play areas in Poole
- 11 wheeled play plus natural play and fitness trails/outdoor gyms, BMX etc

Inspection & Compliance

- every play area receives an annual, independent inspection by the Play Inspection Company
- play facilities are on varying schedules for visual and moving-parts maintenance inspection.
 - BCP has 13 employees trained to undertake routine play inspections, managed by the Grounds Maintenance service.
 - BCP Inspectors undertake basic repairs, inspect and keep clean the play areas.
 - play areas are governed by BS1176 and BS1177 relating to fall zones and heights, entrapment, safety surfacing; providing robust standards for design, installation and inspection.

Play Equipment Locations

- BMX Track
- Equipped Play Area
- Natural Play
- Multi Use Games Area/Rebound Wall
- Skate Park

INDICATIVE ONLY

Historical Play Investment

- In 2009/10 every authority in England received Central Government funding for investment in Play. The PlayBuilder scheme brought in new design thinking, based on Play England advice
- The legacy of that project was to create fantastic new play spaces set in park landscapes, however the timber used has not stood the test of time and is largely now being removed across Local Authorities.
- Lessons have been learnt, the play industry has responded with better grades of timber, use of steel feet and other means of reducing the liability from these materials.
- Each playground has a limited useful lifespan, requiring replacement and rejuvenation every 15 years
- No additional central Government funding for Play has emerged since PlayBuilder.
- Capital spend post-2011: Poole c £1.6m; Bournemouth c. £0.9m;
- Christchurch c. £1m in 2019/20 project
- In 2019/20 Christchurch play areas received c. £1m of investment to remove some small and under-used spaces and development of more valued local, community spaces.

Revenue Budget position

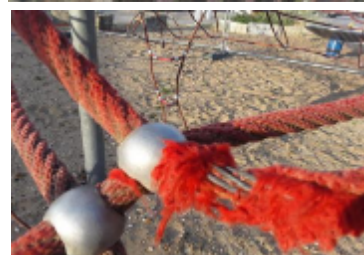
- 2022/23 £151,000 budget for play area maintenance, funding consumable parts, replacement of failed or worn parts & general maintenance of wider play area assets e.g. fences, surfacing, landscaping.

- Annual independent inspections cost circa £7,000 pa

- Inspection management software £9,500 pa

Live service risks

- Increasing levels of anti-social behaviour and damage to equipment
- In recent safety inspections, over 50% of our current facilities have medium to high risk faults on equipment. Typical revenue funding is c £2,000 per site.
- Legacy timber structures are deteriorating faster than expected. Increasing levels of failure placing pressure on maintenance budgets, resulting in removal in some cases.
- International shortages and supply-chain issues of specific parts. Some items are specialist equipment from Europe, e.g. rope and equipment for Sandbanks Space-net structure.





Kingston Road



Cunningham Crescent



Paddington Grove



Moore Avenue



Campbell Road

Play Investment Costs

- The typical cost of a play area replacement includes the following works, shown as indicative costs that are site specific:

	Small Play area	Large Play Area	Destination Play Area
Disposal of existing equipment and surfacing	£10k	£20k	£30k
New equipment	£30k	£80k	£130k
Safety surfacing	£30k	£60k	£100k
Total	£70k*	£160k*	£260k*

*plus staff resourcing costs

- typical staff resource includes Project Officer and a Landscape Architect, additional costs can include consultation, surveys, ground investigation, planning permission.
- initial project scoping, securing of finance before public consultation on style and type of play required, leads to procurement and supplier selection and detailed design work.

Small: Princess Gardens & Shelley park. c.£70k



Large: Branksome Recreation Ground & Alum Chine c. £160k



Destination:
Poole Park, Jungle
Adventure
&
Central gardens,
Bournemouth.
c. £260k



Developing a BCP Play Strategy:

Strategy purpose:

- short, flexible and easy to understand strategy to provide a clear focus on the development of play.
- It includes a vision on the same timeline and feeds into forthcoming Local Plan policy wording.
- The overall purpose of the Play & Wheeled Sport Strategy is to bring together all agencies in BCP who have an interest and involvement in children's play, which collectively will improve play opportunities for children in the area. The intention is that this process will create a long-term action plan arising from the Play Strategy.
- Without a strategy the Council are unable to prioritise improvements and understand the spatial requirements for play and wheeled facilities.
- With current limitations on resources this highlights the importance for a strategy and action plan.
- Based on robust and detailed evidence base:
 - Annual site inspections
 - 187 site audits Summer 2023

UN CRC Article 31 : Children's right to play

BCP Corporate Strategy

BCP Local Plan policy

Developing a BCP Play Strategy:

Public Consultation 2022:

- The Play Survey was designed to seek views to help develop a draft vision for play in Bournemouth, Christchurch and Poole.
- We wanted to hear about the play spaces people use and their opinions of them
- 506 respondents completed an online or paper form during the consultation period
- Overall, 92% agree with the draft vision (59% strongly agree and 33% agree), with 7% disagreeing
- Collected information on levels of use, by whom, how they access them and other background data.
- Brought forward the following vision for Play:

To provide high quality, accessible, safe and inclusive play spaces, where everyone of all abilities, across Bournemouth, Christchurch and Poole, can learn, have fun and be active through play. All ages and abilities should feel safe, confident and excited to use our play spaces as part of leading fulfilled lives with brighter futures.

Developing a BCP Play Strategy:

Draft Aims

Page 28

To achieve this vision, the following aims have been identified:



AIM 1
Improve the public realm as a child-friendly environment which offers stimulating and challenging play opportunities suitable for everyone



AIM 2
Ensure our play spaces are clean, safe and non-threatening



AIM 3
Work with partners to identify opportunities for improving places for children and young people to play



AIM 4
Encourage local people to use our play spaces to benefit their health and wellbeing



AIM 5
Work to reduce the barriers that prevent children from accessing and playing in the general public domain



AIM 6
Encourage children and young people to encounter the natural environment



AIM 7
Deliver excellent value and high performance while keeping our residents at the heart of what we do

These aims are described in more detail below and will be achieved through the delivery of the Action Plan:

Developing a BCP Play Strategy:

1. Strategy – vision, national and local context, current provision and aims
2. Design Guide – standards and requirements for the quality of play and wheeled facilities, future maintenance and robustness of provision.
3. Summary of Evidence base
 - Matrix for priority investment
 - Annual inspection reports
 - 2023 site Audits
4. Action plan – using the evidence base to inform actions
5. Appendices
 - 2022/23 consultation report
 - EIA and sustainability reports
 - Spatial mapping
 - Financial summary of revenue costs
 - Funding opportunities
 - Strategic and neighbourhood CIL
 - External funding

Developing a BCP Play Strategy:

Current resources

- 0.25 FTE Project manager
- 0.2 FTE landscape Architect
- Input from relevant colleagues as required across Strategic Greenspace and Parks Operations (community engagement, supervisors, inspectors etc)
- Childrens Services, Finance, Communities and other services input as required

Timeline

- October: Final site audits
- October – December: Collating and summarising the evidence base
- January – March: Drafting Strategy document, design guide, financial review, appraisal of capital funding
- April onwards: public consultation on draft strategy, leading to Cabinet adoption.

The National Context

Article 31
Children's right to play

Public Health
Rapid increase in the rate of
obesity and overweight

**Unprecedented cuts in
public sector spending**

The Local Context

**BCP Public
Engagement 2022**

**BCP Council's Corporate
Vision**

**BCP Council's Local
Plan Priorities**

Current Provision

Review of Play Development to date
- Bournemouth
- Christchurch
- Poole

BCP Infrastructure Condition Survey

BCP Play Value/Quality Survey

A Vision for Play



To provide high quality, accessible, safe and inclusive play spaces, where everyone of all abilities, across Bournemouth, Christchurch and Poole, can learn, have fun and be active through play. All ages and abilities should feel safe, confident and excited to use our play spaces as part of leading fulfilled lives with brighter futures.

AIMS

To achieve this vision, the following aims have been identified:



AIM 1
Improve the public realm as a child-friendly environment which offers stimulating and challenging play opportunities suitable for everyone



AIM 2
Ensure our play spaces are clean, safe and non-threatening



AIM 3
Work with partners to identify opportunities for improving places for children and young people to play



AIM 4
Encourage local people to use our play spaces to benefit their health and wellbeing



AIM 5
Work to reduce the barriers that prevent children from accessing and playing in the general public domain



AIM 6
Encourage children and young people to encounter the natural environment



AIM 7
Deliver excellent value and high performance while keeping our residents at the heart of what we do

These aims are described in more detail below and will be achieved through the delivery of the Action Plan;

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ENVIRONMENT AND PLACE OVERVIEW AND SCRUTINY COMMITTEE



Report subject	Work Plan
Meeting date	11 October 2023
Status	Public Report
Executive summary	The Environment and Place Overview and Scrutiny (O&S) Committee is asked to consider and identify work priorities for publication in a Work Plan.
Recommendations	<p>It is RECOMMENDED that:</p> <p>the O&S Committee consider, update and confirm its Work Plan subject to further development at a workprogramming workshop.</p>
Reason for recommendations	The Council's Constitution requires all Overview and Scrutiny Committees to set out proposed work in a Work Plan which will be published with each agenda

Portfolio Holder(s):	N/A – O&S is a non-executive function
Corporate Director	Graham Farrant, Chief Executive
Report Authors	Lindsay Marshall, Overview and Scrutiny Specialist
Wards	Council-wide
Classification	For Decision

Background

1. All Overview and Scrutiny (O&S) bodies are required by the Constitution to consider work priorities and set these out in a Work Plan. When approved, this should be published with each agenda. It is good practice for the Work Plan to be kept under regular review by the Committee, and in this report members are asked to discuss and agree work priorities for the next meeting to allow sufficient time for report preparation as appropriate. See the Work Plan attached at Appendix B to this report.
2. Preparations for a forward planning workshop are in hand. Workshops for some O&S bodies have been delayed pending a decision on the O&S structure. Board members are therefore advised that minimal Work Plan review is required at this stage and a more in-depth review, to plan work for the whole municipal year, may take place at the workshops.
3. For guidance, the following documents are appended to this report:
 - Appendix A -Terms of Reference for all O&S Committees
 - Appendix B - Current Environment and Place O&S Committee Work Plan
 - Appendix C – Request for consideration of an issue by Overview and Scrutiny
 - Appendix D - Current Cabinet Forward Plan

O&S Committees updated terms of reference

4. Changes to the O&S Committee structure were agreed by Council on 12 September 2023. Among other changes, the Corporate & Community O&S Committee has been renamed the O&S Board; the remit of the Board has been updated, and the meeting frequency of the Board will now be monthly, tracking Cabinet meetings. Figure 1 within Appendix A - 'Terms of Reference for all O&S Committees' outlines this update.

BCP Constitution and process for agreeing Work Plan items

5. The Constitution requires that the Work Plan of O&S Committees (including the O&S Board) shall consist of work aligned to the principles of the function. The BCP Council O&S function is based upon six principles:
 - Contributes to sound decision making in a timely way by holding decision makers to account as a 'critical friend';

- A member led and owned function – seeks to continuously improve through self-reflection and development;
 - Enables the voice and concerns of the public to be heard and reflected in the Council's decision-making process;
 - Engages in decision making and policy development at an appropriate time to be able to have influence;
 - Contributes to and reflects the vision and priorities of the Council;
 - Agility – able to respond to changing and emerging priorities at the right time with flexible working methods.
6. An O&S Committee may take suggestions from a variety of sources to form its Work Plan. This may include suggestions from members of the public, officers of the Council, Portfolio Holders, the Cabinet and Council, members of the O&S Committee, and other Councillors who are not on the Committee.
 7. The Constitution requires that all suggestions for O&S work will be accompanied by detail outlining the background to the issue suggested, the proposed method of undertaking the work and likely timescale associated, and the anticipated outcome and value to be added by the work proposed. No item of work shall join the Work Plan of the O&S Committee without an assessment of this information.
 8. Any Councillor may request that an item of business be considered by an O&S Committee. Members are asked to complete a form outlining the request, which is appended to this report at Appendix C. The same process will apply to requests for scrutiny from members of the public.
 9. A request for an item to join the work plan has been received from Councillor F Rice. A copy of the request is provided as Appendix E to this report. Inline with the plans outlined for the workshop the Committee is asked to agree that this request be given further consideration at the workshop.
 10. A copy of the most recent Cabinet Forward Plan will be supplied to O&S Committees at each meeting for reference. The latest version was published on September 2023 and is supplied as Appendix D to this report.

Resources to support O&S work

11. The Constitution requires that the O&S Committees take into account the resources available to support their proposals for O&S work. This includes consideration of Councillor availability, Officer time and financial resources. Careful and regular assessment of resources will ensure that there is appropriate resource available to support work across the whole O&S function, and that any work established can be carried out in sufficient depth and completed in a timely way to enable effective outcomes.
12. It is good practice for O&S Committees to agree a maximum of two substantive agenda items per meeting. This will provide sufficient time for Committees to take a 'deep dive' approach to scrutiny work, which is likely to provide more valuable outcomes. A large amount of agenda items can lead to a 'light touch' approach to all items of business, and also limit the officer and Councillor resource available to plan for effective scrutiny of selected items.
13. O&S Committees are advised to carefully select their working methods to ensure that O&S resource is maximised. A variety of methods are available for O&S

Committees to undertake work and are not limited to the receipt of reports at Committee meetings. These may include:

- Working Groups;
- Sub-Committees;
- Task and finish groups;
- Inquiry Days;
- Rapporteurs (scrutiny member champions);
- Consideration of information outside of meetings – including report circulation/ briefing workshops/ briefing notes.

Further detail on O&S working methods are set out in the Constitution and in Appendix A – Terms of Reference for O&S Committees.

14. Bodies commissioned by an O&S Committee (such as Sub-Committees or Working Groups) may have conferred upon them the power to act on behalf of the parent body in considering issues within the remit of the parent body and making recommendations directly to Portfolio Holders, Cabinet, Council or other bodies or people within the Council or externally as appropriate.

Options Appraisal

15. The Committee is asked to agree work priorities for the next meeting, taking account of the supporting documents provided. This will ensure member ownership of the Committee Work Plan by newly elected members to the Committee, and that reports can be prepared in a timely way, as appropriate.
16. Should the Committee not agree priorities for its next meeting, reports may not be able to be prepared in a timely way and best use of the meeting resource may not be made.

Summary of financial implications

17. There are no direct financial implications associated with this report. The Committee should note that when establishing a Work Plan, the Constitution requires that account be taken of the resources available to support proposals for O&S work. Advice on maximising the resource available to O&S Committees is set out in paragraphs 13 to 16 above.

Summary of legal implications

18. The Council's Constitution requires all O&S Committees to set out proposed work in a Forward Plan which will be published with each agenda. The recommendation proposed in this report will fulfil this requirement.

Summary of human resources implications

19. There are no human resources implications arising from this report.

Summary of sustainability impact

20. There are no sustainability resources implications arising from this report.

Summary of public health implications

21. There are no public health implications arising from this report.

Summary of equality implications

22. There are no equality implications arising from this report. Any member of the public may make suggestions for Overview and Scrutiny work. Further detail on this process is included within Part 4 of the Council's Constitution.

Summary of risk assessment

23. There is a risk of challenge to the Council if the Constitutional requirement to establish and publish a Forward Plan is not met.

Background papers

None

Appendices

Appendix A – Overview and Scrutiny Committees Terms of Reference

Appendix B - Current Environment and Place O&S Committee Work Plan

Appendix C – Request for consideration of an issue by Overview and Scrutiny

Appendix D – Current Cabinet Forward Plan

Appendix E – Scrutiny issue request form

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Work Plan – BCP Environment and Place Overview and Scrutiny Committee

The following work plan items are suggested as early priorities to the Place O&S Committee by the Chair and Vice Chair, following consultation with officers. Updated: 03.10.23

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
Meeting Date: Wednesday 11 October 2023					
1.	Flooding and FCERM To consider a report providing an annual update on this issue	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	Committee Report or information only paper	PH – Climate response, Environment and Energy	Contact Democratic Services for further information.
2.	Play Strategy To consider the Council's play strategy once developed.	To enable the committee to maintain an oversight of this issue and contribute as appropriate.	Committee report	PH – Climate response, Environment and Energy	Update requested by the Committee at its meeting in May 2022.
DATE to be allocated					
1.	Strategic Transport Plan To consider an update on progress and timescales for the Strategic Transport Plan.	To enable the Committee to consider any proposals before consultation	Committee – Briefing note	PH – Dynamic Places	Contact Democratic Services for further information. Deferred from November meeting following a delay in government announcements
Commissioned Work					
Work commissioned by the Committee (for example task and finish groups and working groups) is listed below:					

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
Note – to provide sufficient resource for effective scrutiny, no more than 2 items of commissioned work will run at a time. Further commissioned work can commence upon completion of previous work.					
2.	Tree Strategy Working Group To consider and feed into the developing Tree Strategy for BCP	To ensure that there is an overview on this issue and member engagement as the strategy develops	Task and Finish Group	PH – Climate response, Environment and Energy	A new group has now been constituted with a changed membership following the election and is due to begin meeting.
Update Items The following items of information have been requested as updates to the Committee. The Committee may wish to receive these in an alternative to format to Committee updates (e.g. by emailed briefing note outside of the Committee) to reserve capacity in Committee meetings for items of value-added scrutiny.					
3.	Flooding and FCERM To consider a report providing an annual update on this issue. Place O&S is the statutory body to consider.	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	Committee Report or information only paper	PH – Climate response, Environment and Energy	Contact Democratic Services for further information.
4.	Local Plan To consider the future plans and current progress on this issue.	To enable the committee to maintain an oversight of this issue and contribute as appropriate.	Committee Report or Information only paper	PH – Dynamic Places	It would be appropriate for the Committee to receive ongoing updates on this issue as it progresses.
Annual Reports					
5.	Climate Plan Annual report – to consider	To enable the Committee to monitor this issue and target	Committee Report	PH – Dynamic Places / PH – Climate response,	

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
	the Council's work in response to the Climate Emergency	scrutiny as required.		Environment and Energy	

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL

OVERVIEW AND SCRUTINY BOARD / COMMITTEES TERMS OF REFERENCE

Overview and Scrutiny (O&S) is a statutory role fulfilled by Councillors who are not members of the Cabinet in an authority operating a Leader and Cabinet model. The role of the Overview and Scrutiny Board and Committees is to help develop policy, to carry out reviews of Council and other local services, and to hold decision makers to account.

PRINCIPLES OF OVERVIEW AND SCRUTINY

The Bournemouth, Christchurch and Poole Overview and Scrutiny function is based upon six principles:

1. Contributes to sound decision making in a timely way by holding decision makers to account as a 'critical friend'.
2. A member led and owned function – seeks to continuously improve through self-reflection and development.
3. Enables the voice and concerns of the public to be heard and reflected in the Council's decision-making process.
4. Engages in decision making and policy development at an appropriate time to be able to have influence.
5. Contributes to and reflects the vision and priorities of the Council.
6. Agile – able to respond to changing and emerging priorities at the right time with flexible working methods.

MEETINGS

There are four Overview and Scrutiny bodies at BCP Council:

- Overview and Scrutiny Board
- Children's Services Overview and Scrutiny Committee
- Health and Adult Social Care Overview and Scrutiny Committee
- Environment and Place Overview and Scrutiny Committee

Each Committee meets 5 times during the municipal year, except for the Overview and Scrutiny Board which meets monthly to enable the Board to make recommendations to Cabinet. The date and time of meetings will be set by full Council and may only be changed by the Chairman of the relevant Committee in consultation with the Monitoring Officer. Members will adhere to the agreed principles of the Council's Code of Conduct.

Decisions shall be taken by consensus. Where it is not possible to reach consensus, a decision will be reached by a simple majority of those present at the meeting. Where there are equal votes the Chair of the meeting will have the casting vote.

MEMBERSHIP

The Overview and Scrutiny Board and Committees are appointed by full Council. Each Committee has 11 members and the Board has 13 members. No member of the Cabinet may be a member of the Overview and Scrutiny Committees or Board, or any group established by them. Lead Members of the Cabinet may not be a member of Overview and Scrutiny Committees or Board. The Chair and Vice-Chair of the Audit and Governance Committee may not be a member of any Overview and Scrutiny Committees or Board.

The quorum of the Overview and Scrutiny Committees and Board shall be one third of the total membership (excluding voting and non-voting co-optees).

No member may be involved in scrutinising a decision in which they been directly involved. If a member is unable to attend a meeting their Group may arrange for a substitute to attend in their place in accordance with the procedures as set out in the Council's Constitution.

Members of the public can be invited to attend and contribute to meetings as required, to provide insight to a matter under discussion. This may include but is not limited to subject experts with relevant specialist knowledge or expertise, representatives of stakeholder groups or service users. Members of the public will not have voting rights.

Children's Services Overview and Scrutiny Committee - The Committee must statutorily include two church and two parent governor representatives as voting members (on matters related to education) in addition to Councillor members. Parent governor membership shall extend to a maximum period of four years and no less than two years. The Committee may also co-opt one representative from the Academy Trusts within the local authority area, to attend meetings and vote on matters relating to education.

The Committee may also co-opt two representatives of The Youth Parliament and, although they will not be entitled to vote, will ensure that their significant contribution to the work of the Committee is recognised and valued.

Environment and Place Overview and Scrutiny Committee - The Committee may co-opt two independent non-voting members. The selection and recruitment process shall be determined by the Environment and Place Overview and Scrutiny Committee.

FUNCTIONS OF THE O&S COMMITTEES AND O&S BOARD

Each Overview and Scrutiny Committee (including the Overview and Scrutiny Board) has responsibility for:

- Scrutinising decisions of the Cabinet, offering advice or making recommendations
- Offering any views or advice to the Cabinet or Council in relation to any matter referred to the Committee for consideration
- General policy reviews, and making recommendations to the Council or the Cabinet to assist in the development of future policies and strategies
- Assisting the Council in the development of the Budget and Policy Framework by in-depth analysis of policy issues
- Monitoring the implementation of decisions to examine their effect and outcomes
- Referring to full Council, the Cabinet or appropriate Committee/Sub-Committee any matter which, following scrutiny a Committee determines should be brought to the attention of the Council, Cabinet or other appropriate Committee
- Preparation, review and monitoring of a work programme
- Establishing such commissioned work as appropriate after taking into account the availability of resources, the work programme and the matter under review

In addition, the Overview and Scrutiny Board has responsibility for:

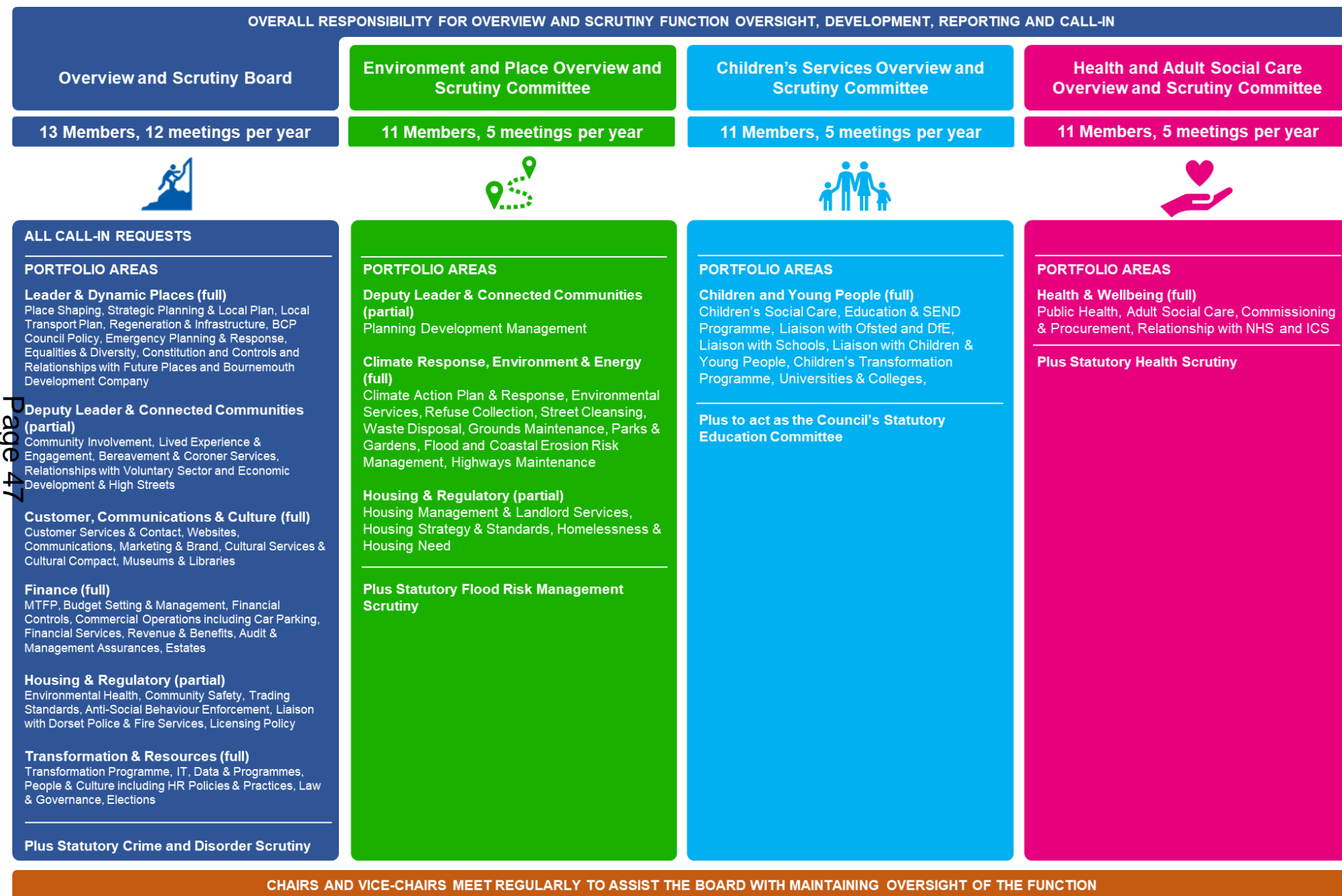
- Considering decisions that have been called-in
- Undertaking scrutiny of the Council's budget processes
- Carrying out the Council's scrutiny functions relating to crime and disorder, and discharging any other statutory duty for which the O&S function is responsible, other than those that relate to Flood Risk Management, Health, Adult Social Care, Children's Services and Education
- Overseeing the Council's overall O&S function including oversight of the work plans and use of resource across all O&S bodies
- Keeping the O&S function under review, suggesting changes as appropriate to ensure that it remains fit for purpose
- Reporting annually to Full Council on the output of the O&S function
- Maintaining oversight of the training needs of the whole O&S function.

Figure 1 below provides an outline of the responsibilities of each Committee.

The remit of the Overview and Scrutiny Board and Committees is based on the division of Portfolio Holder responsibilities. Portfolio Holders may report to more than one Overview and Scrutiny body.

Portfolio Holder responsibilities are changeable and from time to time it may be necessary to modify the designation of functions across the four Overview and Scrutiny bodies.

Figure One –Overview and Scrutiny Structure



COMMISSIONED WORK

In addition to Committee meetings, the Overview and Scrutiny Board and Committees may commission work to be undertaken as they consider necessary after taking into account the availability of resources, the work programme and the matter under review.

Each O&S body is limited to one commission at a time to ensure availability of resources.

a) Working Groups – a small group of Councillors and Officers gathered to consider a specific issue and report back to the full Board/ Committee, or make recommendations to Cabinet or Council within a limited timescale. Working Groups usually meet once or twice, and are often non-public;

b) Sub-Committees – a group of Councillors delegated a specific aspect of the main Board/ Committee's work for ongoing, in-depth monitoring. May be time limited or be required as a long-standing Committee. Sub-Committees are often well suited to considering performance-based matters that require scrutiny oversight. Sub-Committees usually meet in public;

c) Task and finish groups – a small group of Councillors tasked with investigating a particular issue and making recommendations on this issue, with the aim of influencing wider Council policy. The area of investigation will be carefully scoped and will culminate in a final report, usually with recommendations to Cabinet or Council. Task and finish groups may work over the course of a number of months and take account of a wide variety of evidence, which can be resource intensive. For this reason, the number of these groups must be carefully prioritised by scrutiny members to ensure the work can progress at an appropriate pace for the final outcome to have influence;

d) Inquiry Days – with a similar purpose to task and finish groups, inquiry days seek to understand and make recommendations on an issue by talking to a wide range of stakeholders and considering evidence relating to that issue, within one or two days. Inquiry days have similarities to the work of Government Select Committees. Inquiry days are highly resource intensive but can lead to swift, meaningful outcomes and recommendations that can make a difference to Council policy; and

e) Rapporteurs or scrutiny member champions - individual Councillors or pairs of Councillors tasked with investigating or maintaining oversight of a particular issue and reporting back to the main Board/ Committee on its findings. A main Committee can use these reports to facilitate its work prioritisation. Rapporteurs will undertake informal work to understand an issue – such as discussions with Officers and Portfolio Holders, research and data analysis. Rapporteur work enables scrutiny members to collectively stay informed of a wide range of Council activity. This approach to the provision of information to scrutiny members also avoids valuable

Committee time being taken up with briefings in favour of more outcome-based scrutiny taking place at Committee.

These terms of reference should be read in conjunction with the Overview and Scrutiny Procedure Rules outlined in Part 4C of the Council's Constitution.

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Request for consideration of an issue by Overview and Scrutiny

Guidance on the use of this form:

This form is for use by councillors and members of the public who want to request that an item joins an Overview and Scrutiny agenda. Any issue may be suggested, provided it affects the BCP area or the inhabitants of the area in some way. Scrutiny of the issue can only be requested once in a 12 month period.

The form may also be used for the reporting of a referral item to Overview and Scrutiny by another body of the council, such as Cabinet or Council.

The Overview and Scrutiny Committee receiving the request will make an assessment of the issue using the detail provided in this form and determine whether to add it to its forward plan of work.

They may take a variety of steps to progress the issue, including requesting more information on it from officers of the council, asking for a member of the overview and scrutiny committee to 'champion' the issue and report back, or establishing a small working group of councillors to look at the issue in more detail.

If the Committee does not agree to progress the issue it will set out reasons for this and they will be provided to the person submitting this form.

More information can be found at Part 4.C of the BCP Council Constitution
<https://democracy.bcpCouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

Please complete all sections as fully as possible

1. Issue requested for scrutiny

2. Desired outcome resulting from Overview and Scrutiny engagement, including the value to be added to the Council, the BCP area or its inhabitants.

3. Background to the issue

4. Proposed method of scrutiny - (for example, a committee report or a working group investigation)

5. Key dates and anticipated timescale for the scrutiny work

6. Notes/ additional guidance

Document last reviewed – January 2022

Contact – democratic.services@bcpcouncil.gov.uk

CABINET FORWARD PLAN

1 SEPTEMBER 2023 TO 31 DECEMBER 2023

(PUBLICATION DATE – 26 September 2023)



What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Quarter One Performance Report 2023/24	To provide a quarter one update against performance measures in the current corporate strategy and an update on progress with actions	No	Cabinet 27 Sep 2023	All Wards			Bridget Webber	Open
The future of Future Places, regeneration and development	To set out recommendations following a review of Future Places work programme and business plan to enable BCP Council to deliver financially sustainable community investment and regeneration going forward.	Yes	Cabinet 27 Sep 2023				Jess Gibbons, Adam Richens	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
To agree the provision of revenue funding for the delivery of Contact Centre as a Solution (CCaaS)	To inform Cabinet about the proposed arrangements to award BCP Council's Contact Centre as a Solution (CCaaS) contract to a new supplier. To request that transformation funding allocated for the initial contract, becomes built into base budget to ensure that incoming phone calls to the Contact Centre can continue to be managed and that the Council is able to manage new customer channels in line with our Target Operating Model (TOM).	Yes	Cabinet 27 Sep 2023	All Wards	Matti Raudsepp. Director of Customer and Business Delivery.	No consultation required.		Open

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Highcliffe Seafront Area - Parking Restriction Proposals (P26 2022)	For Cabinet to consider and approve the Traffic Regulation Order for the Seafront area of Highcliffe as advertised (with amendments) to enable the order to be made, sealed and implemented	No	Cabinet 27 Sep 2023	Highcliffe & Walkford	Key stakeholders including emergency services, ward members, Highcliffe Parish Council, Residents Association and residents.	Legal requirement for 21 day notice of TRO that has already been carried out	Andy Brown	Open
SEND - Accelerated Timeliness	For a decision to be made for funding	No	Cabinet 27 Sep 2023	All Wards			Sarah Rempel, Shirley McGillick	Open
Future Options - Bournemouth Air Festival	To make a decision on the future of Bournemouth Air Festival beyond 2023	Yes	Cabinet 25 Oct 2023				Jon Weaver	Open

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Phosphates in the River Avon	To consider the implications when granting planning permission for new housing in the River Avon catchment.	Yes	Cabinet 25 Oct 2023	Burton & Grange; Christchurch Town; Commons; Highcliffe & Walkford; Mudford, Stanpit & West Highcliffe			Steve Dring	Open
Housing Strategy - Annual Summary Review		No	Cabinet 25 Oct 2023				Kerry-Marie Ruff	
Inter Authority Agreement for the Dorset Coroners Service	To approve the new IAA following LGR changes implemented in April 2019 with the creation of BCP Council and Dorset Council as the Parties responsible for hosting the Dorset Coroners Service.	Yes	Cabinet 25 Oct 2023	All Wards	BCP Council and Dorset Council		Liz Hall	Open

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Biodiversity Net Gain	To update Cabinet on the implementation of government's proposed Biodiversity Net Gain and our strategy for achieving net gain from new development	No	Cabinet 25 Oct 2023	All Wards			Steve Dring, Martin Whitchurch	Open
3 Housing regeneration scheme- Craigmoor Ave & Rochester rd and Grants Close, Bournemouth.		No	Cabinet 25 Oct 2023					
Consultation on the draft Bournemouth, Christchurch and Poole Local Plan	To seek agreement to publish the draft (Pre submission) version of the Bournemouth, Christchurch and Poole Local Plan for consultation prior to the submission of the plan for examination.	Yes	Cabinet 25 Oct 2023 Council 7 Nov 2023	All Wards			Steve Dring, Sam Fox	Open

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Transformation Programme Update	To update cabinet on the progress of the programme and outline next activity.	No	Corporate and Community Overview and Scrutiny Committee 9 Oct 2023 Cabinet 25 Oct 2023	All Wards			Katie Lacey	Open

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Traffic Order Proposal, Moor Road Loading Bay (P39 2023)	To seek approval to implement a Traffic Regulation Order for a Loading Bay on Moor Road, which forms part of the Section 106 Agreement for the Goods Yard Development.	No	Cabinet 25 Oct 2023	Broadstone	Notification emails were sent to ward councillors and all statutory consultees (including emergency services, disability groups, local public transport providers, national transport associations and various council departments).	The statutory consultation process set out in The Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996 has been carried out as detailed below. A 21-day public consultation opened on Friday 2 June 2023 where: • A Notice was placed in the Bournemouth Echo. • Notification emails were sent to all councillors and all statutory consultees. • Street Notices with consultation details were displayed in relevant locations. • The Deposited Documents (consultation documents) were published on the council's website.	Julian McLaughlin	Open

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Medium Term Financial Plan (MTFP) Update	Provide update on the MTFP	No	Cabinet 25 Oct 2023 Council 7 Nov 2023	All Wards	N/a	N/a	Adam Richens	Open
<div> <div>090660</div> <div> DfE SEND review next steps </div> </div>	To consider the DfE review next steps	No	Cabinet 25 Oct 2023				Rachel Gravett, Shirley McGillick	Fully exempt

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Traffic Order Proposals, Canford Paddock Development Waiting Restriction Proposals P38 2023	The report seeks approval to implement TROs for no waiting at any time restrictions throughout the development. The scheme is linked to Section 106 Agreement as part of the Planning Process.	No	Cabinet 25 Oct 2023	Bearwood & Merley	Notification emails were sent to all councillors and all statutory consultees (including emergency services, disability groups, local public transport providers, national transport associations and various council departments).	The statutory consultation process set out in The Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996 has been carried out by undertaking a 21-day public consultation opened on Friday 2 June 2023 where a notice was placed in the Bournemouth Echo, notification emails were sent to all councillors statutory consultees and Street Notices with consultation details were displayed in relevant locations. The Deposited Documents (consultation documents) were also published on the council's website.	Julian McLaughlin	Open

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Housing and Property Compliance Update (Housing Revenue Account)	To provide an update on meeting legal requirements to ensure that council properties are safe to occupy.	No	Cabinet 22 Nov 2023	All Wards			Simon Percival	Open
Library Strategy	To agree the scope and timeline for the development of a Library Strategy	Yes	Corporate and Community Overview and Scrutiny Committee 9 Oct 2023 Cabinet 22 Nov 2023	All Wards			Lynda Anderson	Open

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20mph Scheme Options Appraisal	To Review Options Around 20mph schemes and agree the Council's position	Yes	Cabinet 10 Jan 2024	All Wards	All residents, businesses and visitors to BCP. Dorset Police and other statutory stakeholders for Traffic Regulation Orders.	No consultation has been carried out however the options all include conducting consultation.	Richard Pearson, Richard Pincroft	Open
Housing Revenue Account (HRA) Budget Setting 2024/25	To seek Cabinet approval for the proposed expenditure on council properties within the HRA	No	Cabinet 7 Feb 2024 Council 20 Feb 2024	All Wards			Seamus Doran	Open

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Christchurch Bay and Harbour FCERM Strategy	Bournemouth, Christchurch and Poole Council (BCP) and New Forest District Council (NFDC) are working together with the Environment Agency to produce a new strategy to protect coastal communities from tidal flooding and erosion risk. It will guide how the frontage from Hengistbury Head to Hurst Spit, encompassing Christchurch Harbour, will be sustainably managed for the next 100 years.	No	Cabinet 10 Apr 2024	Christchurch Town; East Southbourn e & Tuckton; Highcliffe & Walkford; Mudeford, Stanpit & West Highcliffe	Landowners, BCP residents, businesses, organisations, BCP services	Several levels of public enegagement and consultation throughout the development of the Strategy between 2021 and 2023.	Catherine Corbin, Alan Frampton, Matt Hosey	Open

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Street Naming and Numbering Policy	To secure Cabinet approval for a single BCP policy relating to street naming and numbering decisions.	No	Cabinet Date to be confirmed	All Wards			Matti Raudsepp	Open
Bournemouth Development Company LLP Business Plan	To seek approval for the Bournemouth Development Company Business Plan, extend some contractual "Option Execution Dates" in relation to specific sites and provide an update in relation to the independent Local Partnerships Review.	No	Cabinet Date to be confirmed	Bournemouth Central			Sarah Longthorpe	Open
Children's Services Early Help Offer	Summary of findings and recommendations from an ongoing review of our current Early Help services	No	Cabinet Date to be confirmed	All Wards			Zafer Yilkan	Open

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Pay & Reward - New Terms and Conditions of Employment	To seek approval for the Council's new terms and conditions of employment, including new pay and grading arrangements.	No	Cabinet Date to be confirmed		Proposals have been developed through a process of collective bargaining with recognised Trade Unions. CMB, directorate leadership teams and employees have also been consulted at various stages during the project and informed the development of proposals		Lucy Eldred, Jon Burrows	Fully exempt
Poole Regeneration Update	To update Cabinet and the public on projects and activities in Poole Town Centre	No	Cabinet Date to be confirmed	Poole Town	relevant stakeholders to the Poole Regeneration Programme		Chris Shephard	Open

Request for consideration of an issue by Overview and Scrutiny

Guidance on the use of this form:

This form is for use by councillors and members of the public who want to request that an item joins an Overview and Scrutiny agenda. Any issue may be suggested, provided it affects the BCP area or the inhabitants of the area in some way. Scrutiny of the issue can only be requested once in a 12 month period.

The form may also be used for the reporting of a referral item to Overview and Scrutiny by another body of the council, such as Cabinet or Council.

The Overview and Scrutiny Committee receiving the request will make an assessment of the issue using the detail provided in this form and determine whether to add it to its forward plan of work.

They may take a variety of steps to progress the issue, including requesting more information on it from officers of the council, asking for a member of the overview and scrutiny committee to 'champion' the issue and report back, or establishing a small working group of councillors to look at the issue in more detail.

If the Committee does not agree to progress the issue it will set out reasons for this and they will be provided to the person submitting this form.

More information can be found at Part 4.C of the BCP Council Constitution
<https://democracy.bcpCouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

Please complete all sections as fully as possible

1. Issue requested for scrutiny

A clear strategy on providing adequate systemic and updated training on climate science, risks and mitigation for officers and councillors. So far there has been no systemic regular training for all staff and councillors since the declaration of a climate and ecological emergency 4 years ago.

2. Desired outcome resulting from Overview and Scrutiny engagement, including the value to be added to the Council, the BCP area or its inhabitants.

A clear understanding of the severity of climate change and its full expected implications for our area, our residents and the implications on the services that we provide as a council.

3. Background to the issue

Please refer to the Councillors handbook on Climate change document.

4. Proposed method of scrutiny - (for example, a committee report or a working group investigation)

A spotlight review, or a working group investigation

5. Key dates and anticipated timescale for the scrutiny work

6. Notes/ additional guidance

Document last reviewed – January 2022

Contact – democratic.services@bcpcouncil.gov.uk

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